

End Point Assessment - Declaration of Interest FORM

This declaration confirms the relationship and interests of staff members involved in the End-point Assessments that the University undertakes as part of our apprenticeship programme. Every member of staff involved in the EPA is required to review and declare with respect to the employer organisation set out below:

- Any personal, financial, familial or other link or interest
- Any financial, familial or other personal interests of spouses, partners or close family members

Guidance

1. This form should be completed in accordance with the Whistle Blowing Policy available from <https://www1.chester.ac.uk/degree-apprenticeships/policy-info>
2. Declarations must describe the interest clearly and confirm whether this is a direct interest, in that it relates to the staff member or an indirect interest, in that it relates to a staff member.
3. All documents will be held by the University Secretary & Secretary to the University Council contactable on adrian.lee@chester.ac.uk

EPA Employer Organisation	

'NO INTEREST' DECLARATION	I can confirm that neither I, nor my spouse, partners or other family members have any conflict of interest with the employer organisation named above:		
Signed		Date	
Name			

DECLARATION OF INTEREST		I can confirm that mine, my spouse, partners and other family interests in the employer organisation named above are as set out below:		
Signed			Date	
Name				
Direct	Indirect	Nature of interest		
SPOUSE, PARTNER OR CLOSE FAMILY MEMBERS (Continue on a separate sheet if necessary)				
Name		Their relationship to you	Nature of Interest	

Version	Policy Owner	Date of Issue	Date of Review	Page
V1	Senior Management team	24.6.20	24.6.21	Page 6 of 8

Action Response: PTO

Version	Policy Owner	Date of Issue	Date of Review	Page
V1	Senior Management team	24.6.20	24.6.21	Page 7 of 8

ACTION	No Conflict: No action required		
	Conflict: Reassign		
	Conflict: Mitigating Action (see below)		
Authorised Signature		Date	
Name			
Mitigation			
1			
2			
3			
4			

Version	Policy Owner	Date of Issue	Date of Review	Page
V1	Senior Management team	24.6.20	24.6.21	Page 8 of 8